



## Department of Public Safety and Correctional Services

### Maryland 9-1-1 Board

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### MINUTES

#### Public Session – January 28, 2021

#### **BOARD MEMBERS IN ATTENDANCE**

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Anthony Myers, Public Service Commission	Anna Sierra, Small County
William Frazier, MENA	Susan Greentree, APCO
Steve Souder, Public-At-Large	Richard Berg, MIEMSS
Colton O' Donoghue, Jr., Phone Utility	Randy Cunningham, Large County
Julia Fischer, GIS	John Markey, Emergency Management
Bryan Ebling, Volunteer Fire Service	Al Kirchner, Public-At-Large
Capt. Scott Brillman, Emergency Management	Major Tawn Gregory, MD State Police

#### **OFFICE OF THE EXECUTIVE DIRECTOR IN ATTENDANCE**

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Scott G. Roper, Executive Director

#### **BOARD MEMBERS NOT IN ATTENDANCE**

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None

#### **GUESTS IN ATTENDANCE**

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Walt Puller, Verizon	Josh Jack, Mission Critical Partners
Ross Coates, Harford County	Charles Schwab, Montgomery County
Tiffany Connor, Baltimore County	Jason Bivens, Datamark
Dan Heilman, Carousel Industries	Tim Derenek, Carousel Industries
Senator Cheryl Kagan	Chris Thompson, St. Mary's County
Chief James Wilkison, Anne Arundel County	Captain Donald Kelley, Anne Arundel County
James Hamilton, Worcester County	Todd Herd, Central Square
Johnathan Mitchell, Central Square	Tim Coale, Worcester County

#### **OPENING**

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Chairman Myers called the Public Session to order at 10:08 AM on Thursday, January 28, 2021, via conference bridge. Chairman Myers noted that the meeting is being live-streamed and recorded. A rollcall of participants was held, and a quorum was confirmed. Chairman Myers expressed condolences to Mr. Al Kirchner for the recent loss of a family member. Chairman Myers noted that 2020 was an active year for the Board, and 2021 appears to be just as busy. Chairman Myers also noted that Senator Kagan will be joining the call at approximately 10:50 AM.

## **APPROVAL OF MINUTES**

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The Board reviewed the minutes for the Public Session meeting held on December 17, 2020.

**Mr. Souder made a motion to approve the minutes for December 17, 2020. Mr. Markey seconded the motion. All were in favor and the motion carried.**

## **FISCAL REPORT – SCOTT ROPER**

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Mr. Roper advised the Board that the 9-1-1 Board total FY 21 award expenditures as of 01/28/2021 are \$19,839,214.81. The Board's FY 2020 unencumbered carry-over is \$17,772,083.11, and its estimated collections are \$16,956,348.42. The Board's FY 21 Trust Fund cash balance as of 01/28/2021 is \$14,889,216.72.

## **EXECUTIVE DIRECTOR'S REPORT – SCOTT ROPER**

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Mr. Roper informed the Board that Major Peter Lazich has stepped down from the Board effective January 28, 2021. Major Lazich has served on the Board since April 2011 as the Police Services Representative. Chairman Myers thanked Major Lazich for his service to the Board and to 9-1-1 in Maryland.

Mr. Roper provided updates to 9-1-1 and Board affecting legislation currently before the Maryland General Assembly. Mr. Roper also provided guidance for those Board members that wish to provide oral or written testimony for or against any of the bills.

Mr. Roper also provided information about the 2020 Federal Omnibus bill, which places certain restrictions on the eligible uses for 9-1-1 fees.

## **SUBCOMMITTEE REPORTS**

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### **Policy and Standards Subcommittee – Steve Souder**

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A draft of Board Policy 1 -102 with amendments that would require NG911 providers to accept NENA i3 standardized and validated data was submitted to the Board. The draft policy will next be submitted to the counties for comment, and vote on the policy revision is expected at the February Board meeting. The subcommittee has been working on carrier outage reporting with NCR, and input from ECC.

The subcommittee has reviewed the Board providing funding for medical director for EMD, and does not recommend that the Board approve these in the future.

### **Training and Exercises – Bryan Ebling**

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The training subcommittee met twice since the last 9-1-1 Board meeting. It continues to work through a matrix developed by Mission Critical Partners in regards to the basic and continuing education training topics desired for our 9-1-1 Specialists throughout Maryland. With the assistance of Mission Critical Partners, good progress is being made on a training standard. It is anticipated that the matrix will be made available for comment to the PSAPs by the March Board meeting.

## **Cybersecurity – Randall Cunningham**

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The subcommittee has met when possible. Policies for minimum cybersecurity standards and notifications are being finalized. Members of the subcommittee have provided updates to Maryland Cybersecurity Council.

## **Technology Subcommittee – James Hamilton**

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A review of i3 GIS standard is being conducted with Ms. Fischer. The subcommittee has met with AT&T to discuss resiliency in Maryland relative to other national events. It is anticipated that AT&T will provide an update to the Board after they have had the opportunity to brief stakeholders in the Tennessee incident. The subcommittee is working on performance metrics.

Rebecca Miller of Maryland Relay will be working with PSAP directors to implement Real Time Text (RTT) across Maryland.

## **GIS – Julia Fischer**

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Josh Jack reported 911.MD.gov has hosted GIS data available. A survey has been conducted with the ECC for satisfaction with GIS meetings. The GIS community is working on common place naming. Maryland may be leading the way on standardizing common place naming schema.

## **Verizon Update – Walt Puller**

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There have been no network issues. The Customer Care Center continues to work remotely.

## **Mission Critical Partners Update - Josh Jack**

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Queen Anne's County has an executed contract with AT&T. The other eight eastern shore counties are currently in negotiation.

In Prince George's County, Motorola is in acceptance testing, and will continue through January. Interconnectivity in place between Motorola and AT&T. Interoperability testing between Motorola and AT&T should begin on Feb 8<sup>th</sup>.

Senator Kagan joined the meeting and provided updates to 9-1-1 affecting legislation, including her swatting bill, her statewide 3-1-1 bill, her omnibus bill, the move of the Board to the Maryland Emergency Management Agency and her procurement reform bill.

## **MACo Emergency Communications Committee (ECC) – Ross Coates**

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PSAPs have been busy dealing with COVID and protective measure for their staff. The ECC is working with counties on ESInet coordination, and with legislation before the Maryland General Assembly.

## **CURRENT PROJECTS FOR VOTING CONSIDERATION**

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Mr. Ebling was not present for the project presentations.

Funding request for Project 21-145 in the amount of \$212,170.00 for Worcester County's CAD Interface for inter-county data exchange was made by Tim Coale and James Hamilton. Todd Herb and Jonathan Mitchell of Central Square Technologies provided an overview of their product, and were available to answer questions.

**Mr. Souder moved to fund up to of \$212,170.00 for Worcester County's CAD Interface for inter-county data exchange as a pilot project with frequent updates to the Board. Mr. Berg seconded the motion. Captain Brillman, Mr. Berg, Ms. Greentree, Mr. Souder and Major Gregory were in favor of the motion. Mr. Myers, Mr. O'Donoghue, Mr. Frazier, Mr. Markey, Ms. Fischer, Ms. Sierra and Mr. Cunningham opposed the motion. Mr. Kirchner voted present. The motion was defeated.**

**Mr. Markey requested Mission Critical Partners help frame conversation around CAD-to-CAD, which was agreed to by the members present.**

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Funding request for Project 21-160 in the amount of \$96,514.36 for Worcester County's Phone System Maintenance was made by Tim Coale and James Hamilton. Dan Heilmann and Tim Derenek of Carousel Industries were available to answer questions.

**Mr. Markey moved to fund up to \$96,514.36 for Worcester County's Phone System Maintenance. Mr. Souder seconded the motion. All were in favor and the motion carried.**

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Funding request for Project 21-164 in the amount of \$3,600.00 for Harford County's Protocols – CAD Interface Maintenance was made by Ross Coates.

**Mr. Berg moved to fund up to \$3,600.00 for Harford County's Protocols – CAD Interface Maintenance. Ms. Greentree seconded the motion. Mr. Cunningham recused himself from the vote. All were in favor and the motion carried.**

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Funding request for Project 21-165 in the amount of \$4,995.00 for Harford County's Criticall Pre-Employment Testing Software (License Renewal) was made by Ross Coates.

**Mr. Souder moved to fund up to \$4,995.00 for Harford County's Criticall Pre-Employment Testing Software (License Renewal). Ms. Sierra seconded the motion. Mr. Cunningham recused himself from the vote. All were in favor and the motion carried.**

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Funding request for Project 21-176 in the amount of \$95,997.95 for Harford County's Phone System – Additional Funding was made by Ross Coates and Randall Cunningham. Dan Heilmann and Tim Derenek of Carousel Industries were available to answer questions.

**Mr. Souder moved to fund up to \$95,997.95 for Harford County's Phone System – Additional Funding. Ms. Greentree and Mr. Markey seconded the motion. Mr. Cunningham recused himself from the vote. All were in favor and the motion carried.**

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Funding request for Project 21-177 in the amount of \$173,662.57 for Harford County's Backup PSAP Renovations and Updates was made by Ross Coates and Randall Cunningham.

**Ms. Sierra moved to fund up to \$173,662.57 for Harford County's Backup PSAP Renovations and Updates. Mr. Markey seconded the motion. Mr. Cunningham recused himself from the vote. All were in favor and the motion carried.**

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Funding request for Project 21-169 in the amount of \$27,930.00 for Montgomery County's Lightning Protection Remediation was made by Charles Schwab.

**Mr. Souder moved to fund up to \$27,930.00 for Montgomery County's Lightning Protection Remediation. Mr. Markey seconded the motion. Mr. O'Donoghue and Mr. Berg were not present for the vote. All were in favor and the motion carried.**

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Funding request for Project 21-171 in the amount of \$57,507.32 for Anne Arundel County's Console Furniture – Fire Communications was made by Chief James Wilkison and Captain Donald Kelley.

**Ms. Greentree moved to fund up to \$57,507.32 for Anne Arundel County's Console Furniture – Fire Communications. Mr. Cunningham seconded the motion. Mr. Berg abstained from the vote as he was not present for the entire presentation. Ms. Greentree and Ms. Sierra voted in favor of the motion, all others opposed the motion. The motion was defeated. Mr. O'Donoghue was not present for the vote.**

**Ms. Greentree moved to fund up to \$30,000.00 for Anne Arundel County's Console Furniture – Fire Communications. Mr. Kirchner seconded the motion. Mr. Berg abstained from the vote as he was not present for the entire presentation. Mr. O'Donoghue was not present for the vote. All were in favor and the motion carried.**

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Funding request for Project 21-175 in the amount of \$6,500.00 for Baltimore County's Critical Pre-Employment Screening Software License Renewal was made by Tiffany Connor.

**Mr. Markey moved to fund up to \$6,500.00 for Baltimore County's Critical Pre-Employment Screening Software License Renewal. Mr. Berg seconded the motion. Mr. O'Donoghue was not present for the vote. All were in favor and the motion carried.**

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Funding request for Project 21-174 in the amount of \$23,750.00 for Caroline County's GIS Software License Renewal was made by Anna Sierra.

**Ms. Fischer moved to fund up to 23,750.00 for Caroline County's GIS Software License Renewal. Ms. Greentree seconded the motion. Ms. Sierra recused herself from the vote. Mr. O'Donoghue and Captain Brillman were not present for the vote. All were in favor and the motion carried.**

**PROJECT EXTENSIONS – REQUIRING BOARD APPROVAL**

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- Worcester County 19-101 (Phone System SMS Integration) December 2021

**Mr. Berg made a motion to extend Project 19-101 for Worcester County until December 2021. Mr. Markey seconded the motion. All were in favor and the motion carried.**

**PROJECT EXTENSIONS – APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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- Baltimore City 19-197 (ASAP-to-PSAP) May 2021
- Howard County 20-012 (VESTA Mapping) July 2021
- Queen Anne's County 20-096 (NG911 Procurement Support) November 2021
- Wicomico County 20-208 (Maintenance – Recurring Charges) May 2022

**PROJECTS FOR DE-OBLIGATION**

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- Carroll County 21-084 (PSAP Decontamination Equipment) \$53.10
- Frederick County 19-137 (NG911 Commission Support) \$11,048.53
- Frederick County 18-102 (Statewide Cybersecurity Audit) \$70,603.05
- Frederick County 17-117 (NG911 Consulting Services) \$5,139.97
- Harford County 20-087 (Phone System Refresh) \$20.00

**Mr. Markey made a motion to de-obligate \$86,864.65 from the listed projects. Mr. O'Donoghue seconded the motion. All were in favor and the motion carried.**

**PROJECTS APPROVED BY THE OFFICE OF THE EXECUTIVE DIRECTOR**

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Under authority granted by the Board, the Executive Director approved the following projects that have met all guidelines established by the Board:

➤ Kent County	21-161 (ETC Manuals - 4)	\$180.00
➤ Anne Arundel County	21-002.17 (SMS Implementation)	\$20,000.00
➤ Prince George's County	21-133 (Protocol Training)	\$3,320.00
➤ St. Mary's County	21-162 (Protocol QA Training)	\$500.00
➤ Calvert County	21-163 (Protocol Recertification)	\$2,200.00
➤ Howard County	21-166 (ETC Manuals - 2)	\$90.00
➤ Carroll County	21-170 (ETC Manual - 1)	\$45.00
➤ St. Mary's County	21-172 (Training – NENA Leadership)	\$1,592.00
➤ Somerset County	21-173 (Protocol Recertification)	\$1,760.00
➤ Washington County	21-178 (Protocol Training)	\$1,500.00
➤ Anne Arundel County	21-180 (ETC Manuals – 4)	\$180.00

**ADDITIONAL INFORMATION**

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There was a Planning Day discussion regarding the topics. It is anticipated that there will be a two to three-minute overview for each topic by the requestor, with 20 minutes of discussion on the topic. There is no need for formal facilitator. The Board members will need to provide a ranked list of the topics by Friday, February 5th to determine the final order of priority. That list will be submitted to the DPSCS Assistant Attorney General to determine if Board can meet in closed session.

Mr. Kirchner made a motion to adjourn the meeting. Mr. Souder seconded the motion. All were in favor and the motion carried. The meeting adjourned at 2:30 PM.



Anthony Myers, Chairman  
Emergency Number Systems Board